



# THURROCK YACHT CLUB

Promoting sailing in Thurrock

## COVID 19 Risk Assessment and Special Operating Procedure 2020 v 4.1

This risk assessment and special operating procedure has been developed to allow the club to recommence activities safely, and in line with prevailing government advice and regulation.

Members are reminded that Thurrock Yacht Club is a Community Amateur Sports Club that is run by members for the benefit of members. We all have a responsibility for our own health and safety, and the safety of others **but with regard to COVID 19, members use the club premises and partake in activities at their own risk.**

### 1. General

Control	Status	Review due
1.1 Social distancing to be maintained at all times.	<p>Members must maintain social distancing whilst on the club premises or participating in club activities. Under current regulation this means:</p> <p>A minimum 1m distance to maintained by all members unless they are part of the same household, or are part of a mutual "support bubble". However members should seek to maintain 2 metres where possible</p> <p>Advice based on government Covid Tiers will change accordingly. However advice on mixing of people group sizes should always be adhered to.</p> <p>See separate restrictions within the club house.</p>	1 February 2021
1.2 Members to provide own food and drink.	The bar and kitchen may operate in line with government guidance on a limited basis. This will always be under the control and guidance of a committee / covid champion.	1 February 2021
1.3 Members with COVID 19 symptoms	<p>For the safety of members, anybody with COVID 19 symptoms is not permitted on club premises. Current recognised symptoms include:</p> <ul style="list-style-type: none"> <li>• High temperature</li> <li>• Dry cough</li> <li>• Loss of taste and smell</li> </ul>	1 February 2021
1.4 Members on shielding list	For their own safety, members on a shielding list should only enter club premises if government guidelines allow.	1 February 2021
1.5 Wash hands regularly	Members are requested to wash their hands regularly, and to provide their own towel.	1 February 2021
1.6 wear a face covering	Members are required to wear a face covering at all times. This is essential whenever inside the building (except when eating or drinking).	1 February 2021

### 2. Launching and recovery

Control	Status	Review due
2.1 Lift in/out with crane	<p>Annual lift in/out to be scheduled if sufficient members make themselves available to assist. If boat owners cannot attend on the day, they cannot launch.</p> <p>Lift in/out will operate according to separate guidelines.</p> <p>Social distancing must be maintained where practical and safe, but due to the nature of the activity cannot be guaranteed. Therefore it is required that all those assisting with a launch/recovery wear a face covering and gloves, which individuals are responsible for sourcing themselves.</p>	1 February 2021



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	Members will work in individual teams of up to 6 members based on Tiers. There will be no close interaction between teams.	
2.2 Launching and recovering on trolley	Members may launch or recover their boat on the trolley, but social distancing measures must be maintained throughout the process.  Social distancing must be maintained where practical and safe, but due to the nature of the activity cannot be guaranteed. Therefore it is required that all those assisting with a launch/recovery wear a face covering and gloves, which individuals are responsible for sourcing themselves.	1 February 2021
2.3 Manning the gantry	The gantry may be operated but only one person is permitted per side. Gloves must be worn.	1 February 2021
2.4 Insurance	Before launching members must be able to demonstrate that they have insurance cover to stay on the water for a full 12 month period, in case future lock down measures prevent recovery before winter.	1 February 2021
2.5 Payment	Currently payment by cash is not permitted. All launch and recovery fees must be paid electronically by bank transfer.  Those launching from the foreshore will be liable for the normal trolley fees.  In the event of lift in, they will be liable for their share of the lift in fee, but the amount they have already paid for the trolley will be deducted.	1 February 2021
2.6 Dinghy Launching	Members may launch/recover their own dinghy, but must adhere to social distancing rules.	1 February 2021
2.7 Shared club launching trollies	Members are responsible for cleaning the handles of any shared trolley before and after use.	1 February 2021

### 3. Afloat

Control	Status	Review due
3.1 Crew	Members may only take a total of 6 members out on their boats in Tier 1 and 2. In Tier 2 different households support bubbles must not mix in an enclosed space. In Tier 3 only household support bubbles may be outside together.	1 February 2021
3.2 Sail conservatively	Members must minimise any chance of requiring rescue or assistance from emergency services whilst on the water	1 February 2021
3.3 Getting to and from moorings	Members should use their own tender to get to and from their moorings.  Where the club trot boat is in operation, social distancing must be adhered to, and crew and passengers should refrain from shouting unless in an emergency.	1 February 2021
3.4 Safety boat	A safety boat may be in operation to support sailing activities. The safety boat will be crewed by a single coxswain who must have access to face covering and gloves.  In all other respects the safety boat will operate in accordance with the club's normal rules	1 February 2021
3.5 Rescue	Members are reminded of their obligation to provide assistance to anybody in distress on the water.  In such cases skippers should take all reasonable measures to protect themselves, their crew, and casualties, from COVID-19 transmission, but safety of life and limb take precedence.	1 February 2021



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## 4. Ashore

Control	Status	Review due
4.1.1 Club House and Bar	<p>The club house and bar may open for a limited number of hours, these being within the licensing arrangement and subject to a duty bar officer being present. Currently the bar is required to be closed by 2200hrs in line with government guidance Sep 20. It is anticipated that opening days will be Thursday evening, Saturdays and Sundays.</p> <p>When open, the clubhouse will be operating as a bar and all relevant government COVID regulations will apply. It is only through this measure that people are excused from wearing face masks inside when consuming food or drink. Members are required to wear a face covering at all times. This is essential whenever inside the building (except when eating or drinking).</p> <p>Members must register their entry and exit from the club to support test and trace. QR code is available to support NHS test and trace app, and members are encouraged to download this app.</p> <p>The serving of food and drink within the club house and balcony is via table service only.</p> <p>2m social distance must be maintained inside the club house, and consideration should be applied to establishing walk ways encompassing a 2m social distance.</p> <p>Members may only meet in a group of up to 6 people. They may not change or interact with other groups.</p> <p>The bar may only open if a single designated bar person is on duty. Only designated club officials and duty officers are allowed behind the bar, and then only one person at a time.</p> <p>Teas and coffees will be available from the bar and served by the designated bar person, when the bar is open.</p> <p>The designated bar person must wash their hands between each customer, and the bar area must be cleaned between "shifts".</p> <p>Members and guests must not return their own glasses and empties to the bar. They will be collected by the duty bar attendant.</p> <p>A one way system will be in operation – entrance via the side door, and exit via the balcony. Members and guests must adhere to signage and directions.</p> <p>Cash is discouraged – purchase by card or tap payment or is preferred.</p>	1 February 2021
4.1.2 Day Time Club House and Kitchen	<p>Kitchen opening for refreshment will be through the use of a volunteer "covid champion" operating to the same standard as the Covid bar rules.</p> <p>Members must register their entry and exit from the club to support test and trace. QR code is available to support NHS test and trace app, and members are encouraged to download this app.</p> <p>2m social distance must be maintained inside the club house, and consideration should be applied to establishing walk ways encompassing a 2m social distance.</p> <p>Members may only meet in a group of up to 6 people. They may not change or interact with other groups.</p> <p>Members are required to wear a face covering at all times. This is essential whenever inside the building (except when eating or drinking).</p> <p>Members may only meet in a group of up to 6 people. They may not change or interact with other groups.</p>	1 February 2021



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	<p>The Kitchen may only open if a designated covid champion kitchen person, is on duty. Only designated club covid champions and duty officers are allowed in the kitchen area and then only one person at a time.</p> <p>The designated kitchen covid champion person must wash their hands between each customer, and the bar area must be cleaned between "shifts".</p> <p>All horizontal surfaces to be cleaned regularly and high contact areas like door hours (e.g. hourly).</p> <p>The serving of food and drink within the club house and balcony is via table service only.</p> <p>A one way system will be in operation – entrance via the side door, and exit via the balcony. Members and guests must adhere to signage and directions.</p>	
4.2 Locker rooms, outboard store, bosun's workshop, toilets.	<p>People should only enter these areas if they can maintain 2m social distance. In areas that are too small to permit this social distancing, then only one person at a time is permitted in each of these areas.</p> <p>Face masks must be worn at all times.</p>	1 February 2021
4.3 Toilets	<p>The clubhouse toilets will be cleaned after each opening session. The clubhouse will not open if the toilets have not been cleaned since the last open session.</p>	1 February 2021
4.4 Club defibrillator	<p>In the event of having to administer the club defibrillator, or any other form of resuscitation, please note that mouth to mouth or mouth to mask are currently not advised. Chest compressions only should be administered.</p>	1 February 2021

## 5. Government Tiers and TYC Access (as of 26/11/20)

<b>5.1 Tier 1</b>	<p><b>Access to Boats / Yard with Rule of 6 - Open</b>  <b>Access to Club house with Rule of 6 – Open</b>          Controlled access only          Table service mandatory  <b>Access to Bar Rule of 6 – Open</b>          Controlled access only          Last orders at 10pm – Closed 11pm          Table service mandatory</p>	1 February 2021
<b>5.2 Tier 2</b>	<p><b>Access to Boats / Yard with Rule of 6 - Open</b>  <b>Access to Club house - Closed</b>  <b>Access to Bar - Closed</b></p>	1 February 2021
<b>5.3 Tier 3</b>	<p><b>Access to Boats / Yard with household support bubble only - Open</b>  <b>Access to Club house - Closed</b>  <b>Access to Bar - Closed</b></p>	1 February 2021